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കേരള സർക്കാർ
GOVERNMENT OF KERALA

കേരള ഗസറ്റ് KERALA GAZETTE

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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GOVERNMENT OF KERALA
2025



ദർഘാസ് പരസ്യം
[നമ്പർ 01/2025]

നമ്പർ E1-14859/2025/CC.

2025 ഏപ്രിൽ 7.

കോഴിക്കോട് സിറ്റി ജില്ല പോലീസ് മേധാവിയുടെ കാര്യാലയത്തിലെയും സബ് യൂണിറ്റുകളിലെയും ലെസർജെറ്റ് പ്രിന്ററുകളുടെയും ഇങ്ക്ജെറ്റ് പ്രിന്ററുകളുടെയും 2025-2026 സാമ്പത്തിക വർഷത്തെ അറ്റകുറ്റ പണികളും ടോണർ റീഫില്ലിങ്ങും നടത്തുന്നതിനുവേണ്ടി താൽപ്പര്യമുള്ള വ്യക്തികൾ/സ്ഥാപനങ്ങളിൽ നിന്ന് ടെണ്ടറുകൾ ക്ഷണിക്കുന്നു. ടെണ്ടർ ഫോറത്തിൽ ചുവടെ കാണിച്ചിരിക്കുന്ന ഇനങ്ങളുടെ വില രേഖപ്പെടുത്തി “കോഴിക്കോട് സിറ്റി ജില്ല പോലീസ് മേധാവിയുടെ കാര്യാലയത്തിലെയും സബ് യൂണിറ്റുകളിലെയും ലെസർജെറ്റ് പ്രിന്ററുകളുടെ അറ്റകുറ്റപ്പണികളും ടോണർ റീഫില്ലിങ്ങും നടത്തുന്നതിനുള്ള ടെണ്ടർ” എന്ന ഹെഡിങ്ങോടുകൂടിയ മുദ്രവെച്ച കവറിൽ ഉള്ളടക്കം ചെയ്ത ടെണ്ടറുകൾ 20-4-2025 തീയതിക്ക് മുമ്പ് ജില്ലാ പോലീസ് ഓഫീസ്, മാനാഞ്ചിറ പി. ഒ., കോഴിക്കോട് സിറ്റി-673 001 എന്ന മേൽവിലാസത്തിൽ ലഭ്യമാക്കേണ്ടതാണ്. ഇത്തരത്തിൽ ലഭിക്കുന്ന ടെണ്ടറുകൾ ടെണ്ടർ നൽകിയതോ അല്ലെങ്കിൽ അവർ ചുമതലപ്പെടുത്തിയതോ ആയ വ്യക്തികളുടെ സാന്നിധ്യത്തിൽ 21-4-2025 തീയതി രാവിലെ 11 മണിക്ക് ജില്ലാ പോലീസ് ഓഫീസിൽ വെച്ച് തുറക്കുന്നതാണ്.

ക്രമനമ്പർ	തുക രേഖപ്പെടുത്തേണ്ട ഇനങ്ങൾ	തുക
(1)	(2)	(3)
1	ടോണർ കാട്രിഡ്ജ്	
2	ബ്ലേഡ്	
3	ഡ്രം	
4	എം. ആർ. എസ്.	
5	പി. സി. ആർ.	
6	സ്ലീവ്	
7	പ്രഷർ റോളർ	
8	പേപ്പർ സെൻസർ	
9	പിക് അപ്പ് റോളർ	
10	ഫ്യൂസർ യൂണിറ്റ്	
11	യു. എസ്. ബി. പ്രിന്റ് കേബിൾ	
12	പവർ കേബിൾ	
13	മതർ ബോർഡ്	
14	എസ്. എം. പി. എസ്.	
15	പ്രിന്റ് ഹെഡ്	
16	സ്റ്റേപ്പർ മോട്ടോർ	



(1)	(2)	(3)
17	പേപ്പർ ഫീഡർ	
18	ഇങ്ക് കാട്രിഡ്ജ്	
19	പമ്പ്	
20	ബോർഡ് (ഫോർമാറ്റർ+ലോജിക്)	
21	ട്രാൻസ്ഫർ ബെൽറ്റ്	

നിബന്ധനകൾ

1. ടെണ്ടറിൽ പങ്കെടുക്കുന്നവർ ആകെ ടെണ്ടർ തുകയുടെ 0.2% ടെണ്ടർ ഫീസായി ജില്ലാ പോലീസ് ഓഫീസിൽ പണമായോ അല്ലെങ്കിൽ ജില്ലാ പോലീസ് മേധാവി, കോഴിക്കോട് സിറ്റി എന്ന പേരിൽ ഡിഡി ആയോ ബന്ധപ്പെട്ട ശീർഷകത്തിൽ ട്രഷറി ചെലാൻ ആയോ അടയ്ക്കാവുന്നതാണ്.
2. ടെണ്ടറിൽ പങ്കെടുക്കുന്നവർ ആകെ ടെണ്ടർ തുകയുടെ 1% ഇ.എം.ഡി. ജില്ലാ പോലീസ് ഓഫീസിൽ പണമായോ അല്ലെങ്കിൽ ജില്ലാ പോലീസ് മേധാവി, കോഴിക്കോട് സിറ്റി എന്ന പേരിൽ ഡിഡി ആയോ അടയ്ക്കേണ്ടതാണ്.
3. ടെണ്ടർ ലഭിക്കുന്നവർ 200 രൂപയുടെ മുദ്ര പത്രത്തിൽ ധാരണാപത്രം സമർപ്പിക്കേണ്ടതാണ്.
4. ടെണ്ടർ സംബന്ധിച്ച് കൂടുതൽ വിവരങ്ങൾക്ക് കോഴിക്കോട് സിറ്റി ജില്ലാ പോലീസ് ഓഫീസുമായി ബന്ധപ്പെടാവുന്നതാണ്.
5. കാരണം കാണിക്കാതെ ടെണ്ടർ നടപടിക്രമങ്ങൾ റദ്ദാക്കുന്നതിനുള്ള അധികാരം കോഴിക്കോട് സിറ്റി ജില്ലാ പോലീസ് മേധാവിയിൽ നിക്ഷിപ്തമാണ്.

സിറ്റി പോലീസ് ഓഫീസ്,
കോഴിക്കോട്.

(ഒപ്പ്)
പോലീസ് കമ്മീഷണർ.



e-TENDER NOTICES

(1)

[No. 77/2024-25]

No. PTGD/2172/2024-G3.

10th April 2025.

e-Tender in two cover system are invited from competent manufacturers/suppliers or their authorised dealers with adequate stock and spares and repair capabilities for the supply of Perfect Binding Machine as per the specifications of Printing Department. The tender is to be submitted as e-Tender through the webportal <https://etenders.kerala.gov.in>. Since this is an e-Tender only those bidders who have enrolled in the above portal with their own Digital Signature Certificate (DSC) can participate in the e-Tender. e-Tender document and other details can be obtained from the above e-portal.

The tender has two parts:

1. Technical Bid
2. Financial Bid (BOQ)

e-Tender No.— 77/2024-25.

Date of pre-bid meeting—25-4-2025.

Last date of receipt of e-Tender—30-4-2025.

Closing date of e-Tender—30-4-2025.

Date of opening of e-Tender.

1. Technical Bid—3-5-2025.
2. Financial Bid—Subsequent to that.

Cost of e-tender (Online Submission)—₹ 6,195.

EMD— ₹ 35,000.

Security Deposit—5% of total contract amount as per rules to be furnished as Bank Guarantee of a Scheduled Bank.

Period of Supply—Within 60 days of receipt of Supply Order.

The Tender has two covers:

- A. Technical Cover
- B. Financial Cover

A. Technical Cover

The first cover ie., the technical cover shall be uploaded with the following document.

1. Technical details

Detailed technical specification of the product offered, Compliance Statement in the given proforma along with diagrams of machine intended to supply.



The bidder should prepare the Specification-Compliance Statement in the following proforma and upload it duly signed. The Specification-Compliance Statement should contain all the details in the Departmental Technical Specification/General Conditions and the compliance to the same to be properly marked and deviation if any shall be marked in the compliance statement.

Specification-Compliance Statement for e-tender

<i>Sl. No.</i>	<i>Details of Departmental Technical Specifications and General Condition</i>	<i>Details of the Product Offered</i>	<i>Deviation from Departmental Technical Specification if any</i>
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2. Product Catalogue embodying salient features.
3. Work Experience Certificate, O.E.M. Authorisation Letter and other relevant details.
4. Scanned copy of the agreement in the prescribed format in Kerala Stamp Paper (e-stamp) worth ₹ 200.
5. Declaration in Stamp Paper (e-stamp) worth ₹ 200 that the firm is not black listed, in the prescribed form.

Pre-bid Meeting

A pre-bid meeting will be held at Government Central Press, Thiruvananthapuram on the date and time as mentioned above. Bidders can participate in the pre-bid meeting and clarify their doubts, if any or in the alternative they can clarify their doubts by sending an email to sgp.printing@kerala.gov.in or directorofprinting@gmail.com and by contacting the Superintendent of Government Presses, Thiruvananthapuram in Phone Number 0471-2331458 or Assistant Executive Engineer, Mob-9539141683.

B. Financial Cover

The second cover i.e., the financial cover shall contain the filled up BOQ in the standard proforma. Selection shall be based on the lowest responsive bid received (The provisions of Kerala Store Purchase Manual and amendments made from time to time shall apply for all stages of the tender).

SPECIFICATION OF SIX CLAMP PERFECT BINDING MACHINE

Six clamp perfect binding machine specification:

1. Max. Speed — 2100 books per hour
2. Max. book size — 300 x 420 mm
3. Min. book size — 110 x 140 mm
4. Book Thickness — 3-50 mm
5. Cover Weight — 100 to 300 GSM
6. Power Required — 415 Volts, 3 Phase, 50 Hz, 22 KW



Book Feeding System:

*Gathered signature are fed into the in-feed unit which carries it automatically to the book clamps.

*Provisions to attach a feeding system for stitched or thread sewed book clocks.

*Provision for feeding Oblong Books.

Cover Feeding System:

*Automatic cover feeding with adjustable in-line creasing.

*Automatic No Book, No Cover detecting system.

Milling System:

*Combination milling station with milling, micro notching, roughening and brushing.

Gluing System:

*Glue tank with 3 rollers with inbuilt automatic head & tail cut-off system.

*Glue temperature control with (+/-)one degree Celsius accuracy.

*A separate side-glue station with automatic head & tail cut-off system and temperature control.

*Pre-melt tank to be provided with adequate capacity.

Nipping System:

*Automatic with pre-register for covers.

Book Delivery System:

*Book delivery must be smooth using the butterfly-wing book collecting system.

Additional Features:

*Quick Job change over.

*Modern control systems, providing all parameters of the machine, like production data, speed, setting information, energy consumption, stoppages, maintenance notifications etc.

Optional Attachments/Requirements:

*Dust extraction system.



General Conditions

Compliance to the following general conditions should be marked as Yes/No against each, and signed underneath, by the bidder, Documents in proof of the compliance should also be uploaded.

<i>Sl. No.</i>	<i>Description of the condition to be complied</i>	<i>Yes/No</i>
(1)	(2)	(3)
1	Firms and suppliers with valid certificates are exempted from the EMD/Security Deposit as per G.O. (P) No. 3/2013/SPD dtd. 21-6-2013. 1 (a) Whether document in proof of the same is attached herewith.	
2	All the technical specification should be mentioned clearly by the bidder. 2 (a) Whether document in proof of the same is attached herewith.	
3	Machine offered should be standard, branded, and proven product and available in the market 3 (a) Whether document in proof of the same is attached herewith.	
4	Only manufacturing firms (OEMs) or their authorized dealers are eligible to participate in the tender. 4 (a) Whether proof that the firm is the OEM/Authorized Dealer of the OEM is attached.	
5	Manufacturing firms should have preferably ISO 9001 quality certificate. 5 (a) Whether ISO 9001 quality certificate is attached herewith.	
6	Service centers in Kerala for prompt after sales service is preferred. Details of Nearest Service Centers with Address and contact numbers Telephone and e-mail address should be submitted. Response time for a service call should be specified. 6 (a) Whether details of Nearest Service Centers with Address and contact telephone numbers and e-mail address submitted 6 (b) Whether response time for a service call is specified	
7	Brochure containing the details of the equipment and technical specifications should be uploaded. All the technical specifications should be mentioned clearly by the bidder and any deviation should be brought-out clearly.	
8	Warranty conditions should include the following: (1) Warranty period of the machine/equipment should be minimum 1 year and the warranty should include all the spare parts and labour charges complete. (2) Spares and services should be available through out the expected life time of the machine/equipment. Source of spares should be specified. 8 (a) Whether warranty conditions of the bidder (in case different from the above) is enclosed herewith.	



(1)	(2)	(3)
9	Bidder should produce documentary evidence for the following.	
	9 (a) Govt. Supplies made by then for the type of machine/equipment tendered.	
	9 (b) Performance certificate from reputed customers for the type of machine/equipment tendered.	
10	The manufacturer should provide a list of machines (of the type tendered) sold by them in Kerala with customer details.	
11	Demonstration of the machine should be arranged by the manufacture/ authorized dealer, if needed for making a proper technical decision regarding buying.	
12	Supervisors/Operators are decided by the Department should be adequately trained free of cost by the bidder after successful installation of the machine/ equipment.	
13	Pre-installation requirement including the required foundations, cabling, electrical if any should be intimated by the tenderer along with the supply order. Necessary layout and Foundation Drawings also should be furnished.	
14	Required accessories/Spares/Tools for installation should be taken care of by the bidder.	
15	Details of necessary accessories for running of the machine such as stabilizer/online UPS and any other equipment not supplied by the supplier should be provided along with the tender.	
16	Catalogs/Operation Manuals/Spare Parts Manuals along with all technical details of the machine should be produced by the successful bidder at the time of supply of the machine/equipment.	
17	Installation and trial run should be carried out by the supplier at the specified Govt. Press at his own cost and risk. Material for test run will be given by the Department. Delivery has to be completed within 101 days from the date of issuance of supply order and installation, operationalization of machine to materialize (commissioning) as expeditiously as possible there after.	
18	The supplier shall undertake that the firm has never been blacklisted by any Government/Quasi Government firm in India and no case is pending against the firm. This should also be made clear in the tender as preliminary undertaking (as per the affidavit format enclosed to be executed in Kerala Stamp Paper worth ₹ 200)	
19	The delivery period should be specifically mentioned in the tender. Any abnormal delay by the supplier in delivery/commissioning etc. attract compensation and penalty by the supplier or action decided by the purchasing officer.	
20	Details of the machine offered such as brochures, drawings if any, video CDs demonstrating the operation etc. should be brought at the Pre bid meeting and any deviation from the technical specifications should be clarified and got approved by the purchaser's technical authorities.	



(1)	(2)	(3)
21	During the erection/commissioning or while performing in the guarantee period, if the machine supplied is found defective, improper or not as per the specifications or of inferior quality, of is not otherwise in accordance with the contract, then the Department of Printing shall intimate this fact in writing to the supplier for rectification/replacement of such defective machines at their own cost to the entire satisfaction of the purchase officers. In the event of their failure to do as above department reserves the right to carry out such repair work at the risk and cost of defaulted supplier.	
22	Rate quoted should be valid for a period of minimum 6 months.	
23	Rates quoted should be inclusive of all taxes/charges, loading, unloading, transportation, erection and commissioning charges.	
24	AMC (after warranty period) details should be specified. Specify the year-wise rates for a period of 5 years after warranty period.	
	24 (a) Whether year-wise rates as above is submitted herewith.	
25	Any document/certificate required from the department for delivery of machines should be specified in advance.	
26	The department has every right to reject the tender at any time during the tendering process if any violation of any of the tender conditions is noticed.	
27	Tender evaluation will be done purely on the basis of the documents submitted by the bidder online and no document submitted afterwards will be considered for evaluation. Hence, all documents which the bidder feels necessary for the evaluation of the tender should be submitted online. A copy of all documents submitted online should reach the office of the Purchaser before the technical bid opening time of the tender.	
28	All rules and regulations of the tender shall be in accordance with the Store Purchase Manual of the Government of Kerala.	
29	Payment condition : As per Store Purchase Manual	
30	Company should provide on site training to use the Printer. Service support for 10 years based on MCC.	
31	Warranty for one year from the date of installation.	
32	Manufacturer should have minimum annual turn over of ₹ 10 to 15 crores for Purchase above 1 Crore, ₹ 3 to 10 Crore for purchase below 1 Crore.	
33	Payment schedule as per Store Purchase Manual.	
34	All disputes to be addressed first through Arbitration.	
35	All disputes unresolved in Arbitration to be decided Competent Court in Thiruvananthapuram.	

Note:—Each row of the above table should be filled up clearly with Yes/No as applicable, by the bidder, otherwise the tender liable to be rejected.



(2)

[No. 78/2024-25]

No. PTGD/2173/2024-G3.

10th April 2025.

e-Tender in two cover systems are invited from competent manufacturers/suppliers or their authorised dealers with adequate stock and spares and repair capabilities for the supply of 2 Nos. of Light Duty Stitching Machine as per the specifications of Printing Department. The tender is to be submitted as e-tender through the web portal <https://etenders.kerala.gov.in>. Since this is an e-tender only those bidders who have enrolled in the above portal with their own Digital Signature Certificate (DSC) can participate in the e-tender. e-tender document and other details can be obtained from the above e-portal.

The tender has two parts:

1. Technical Bid
2. Financial Bid (BOQ)

e-Tender No.—e-tender No. 78/2024-25.

Date of pre-bid meeting—22-4-2025.

Last date of receipt of e-tender—30-4-2025.

Closing date of e-tender—30-4-2025.

Date of opening of e-tender.

1. Technical Bid—3-5-2025.
2. Financial Bid—Subsequent to that.

Cost of e-tender (Online Submission)—₹ 1,947.

EMD—₹ 11,000.

Security Deposit—5% of total contract amount as per rules to be furnished as Bank Guarantee of a Scheduled Bank.

Period of Supply—Within 60 days of receipt of Supply Order.

The tender has two covers:

- A. Technical Cover
- B. Financial Cover

A. Technical Cover

The first cover ie., the technical cover shall be uploaded with the following document.

1. Technical details

Detailed technical specification of the product offered, compliance statement in the given proforma along with diagrams of machine intended to supply.



The bidder should prepare the specification compliance statement in the following proforma and upload it duly signed. The specification-compliance statement should contain all the details in the Departmental Technical Specification/General Conditions and the compliance to the same to be properly marked and deviation if any shall be marked in the compliance statement.

Specification-Compliance Statement for e-tender

<i>Sl. No.</i>	<i>Details of Departmental Technical Specifications and General Condition</i>	<i>Details of the Product Offered</i>	<i>Deviation from Departmental Technical Specification if any</i>
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2. Product catalogue embodying salient features.
3. Work experience certificate, O.E.M. authorisation letter and other relevant details.
4. Scanned copy of the agreement in the prescribed format in Kerala Stamp Paper (e-stamp) worth ₹ 200.
5. Declaration in stamp paper (e-stamp) worth ₹ 200 that the firm is not black listed, in the prescribed form.

Pre-bid Meeting

A. Pre-bid meeting will be held at Government Central Press, Thiruvananthapuram on the date and time as mentioned above. Bidders can participate in the pre-bid meeting and clarify their doubts, if any or in the alternative they can clarify their doubts, by sending an e-mail to sgp.printing@kerala.gov.in or directorofprinting@gmail.com and by contacting the Superintendent of Government Presses, Thiruvananthapuram in Phone Number : 0471- 2331458 or Assistant Executive Engineer, Mobile: 9539141683.

B. *Financial Cover*

The second cover i.e., the financial cover shall contain the filled up BOQ in the standard proforma. Selection shall be based on the lowest responsive bid received (The provisions of Kerala Store Purchase Manual and amendments made from time to time shall apply for all stages of the tender).

SPECIFICATION OF LIGHT DUTY STITCHING MACHINE

Stitching capacity—0.1 mm to 16 mm

Stitching speed—180/minute

Wire—20 SWG to 26 SWG

with saddle and stabbed Stitches
(side and center stitching)



General Conditions

Compliance to the following general conditions should be marked as Yes/No against each, and signed underneath, by the bidder, Documents in proof of the compliance should also be uploaded.

<i>Sl. No.</i>	<i>Description of the Condition to be Complied</i>	<i>Yes/No</i>
(1)	(2)	(3)
1	Firms and suppliers with valid certificates are exempted from the EMD/Security Deposit as per G.O. (P) No. 3/2013/SPD dtd. 21-6-2013. 1 (a) Whether document in proof of the same is attached herewith.	
2	All the technical specification should be mentioned clearly by the bidder. 2 (a) Whether document in proof of the same is attached herewith.	
3	Machine offered should be standard, branded, and proven product and available in the market. 3 (a) whether document in proof of the same is attached herewith.	
4	Only manufacturing firms (OEMs) or their authorized dealers are eligible to participate in the tender. 4 (a) Whether proof that the firm is the OEM/Authorized Dealer of the OEM is attached.	
5	Manufacturing firms should have preferably ISO 9001 quality certificate. 5 (a) Whether ISO 9001 quality certificate is attached herewith.	
6	Service centers in Kerala for prompt after sales service is preferred. Details of Nearest Service Centers with Address and contact Telephone numbers and e-mail address should be submitted. Response time for a service call should be specified. 6 (a) Whether details of Nearest Service Centers with Address and contact telephone numbers and e-mail address submitted. 6 (b) Whether response time for a service call is specified.	
7	Brochure containing the details of the equipment and technical specifications should be uploaded. All the technical specifications should be mentioned clearly by the bidder and any deviation should be brought-out clearly.	
8	Warranty conditions should include the following: (1) Warranty period of the machine/equipment should be minimum 1 year and the warranty should include all the spare parts and labour charges complete. (2) Spares and services should be available through out the expected life time of the machine/equipment. Source of spares should be specified. 8 (a) Whether warranty conditions of the bidder (in case different from the above) is enclosed herewith.	



(1)	(2)	(3)
9	Bidder should produce documentary evidence for the following.	
9 (a)	Govt. Supplies made by then for the type of machine/equipment tendered.	
9 (b)	Performance certificate from reputed customers for the type of machine/equipment tendered.	
10	The manufacturer should provide a list of machines (of the type tendered) sold by them in Kerala with customer details.	
11	Demonstration of the machine should be arranged by the manufacture/ authorized dealer, if needed for making a proper technical decision regarding buying.	
12	Supervisors/Operators are decided by the Department should be adequately trained free of cost by the bidder after successful installation of the machine/ equipment.	
13	Pre-installation requirement including the required foundations, cabling, electrical if any should be intimated by the tenderer along with the supply order. Necessary layout and Foundation Drawings also should be furnished.	
14	Required accessories/Spares/Tools for installation should be taken care of by the bidder.	
15	Details of necessary accessories for running of the machine such as stabilizer/online UPS and any other equipment not supplied by the supplier should be provided along with the tender.	
16	Catalogs/Operation Manuals/Spare Parts Manuals along with all technical details of the machine should be produced by the successful bidder at the time of supply of the machine/equipment.	
17	Installation and trial run should be carried out by the supplier at the specified Govt. Press at his own cost and risk. Material for test run will be given by the Department. Delivery has to be completed within 101 days from the date of issuance of supply order and installation, operationalization of machine to materialize (commissioning) as expeditiously as possible there after.	
18	The supplier shall undertake that the firm has never been blacklisted by any Government/Quasi Government firm in India and no case is pending against the firm. This should also be made clear in the tender as preliminary undertaking (as per the affidavit format enclosed to be executed in Kerala Stamp Paper worth ₹ 200).	
19	The delivery period should be specifically mentioned in the tender. Any abnormal delay by the supplier in delivery/commissioning etc. attract compensation and penalty by the supplier or action decided by the purchasing officer.	



(1)	(2)	(3)
20	Details of the machine offered such as brochures, drawings if any, video CDs demonstrating the operation etc. should be brought at the Pre bid meeting and any deviation from the technical specifications should be clarified and got approved by the purchaser's technical authorities.	
21	During the erection/commissioning or while performing in the guarantee period, if the machine supplied is found defective, improper or not as per the specifications or of inferior quality, of is not otherwise in accordance with the contract, then the Department of Printing shall intimate this fact in writing to the supplier for rectification/replacement of such defective machines at their own cost to the entire satisfaction of the purchase officers. In the event of their failure to do as above department reserves the right to carry out such repair work at the risk and cost of defaulted supplier.	
22	Rate quoted should be valid for a period of minimum 6 months.	
23	Rates quoted should be inclusive of all taxes/charges, loading, unloading, transportation, erection and commissioning charges.	
24	AMC (after warranty period) details should be specified. Specify the yearwise rates for a period of 5 years after warranty period.	
	24 (a) Whether year-wise rates as above is submitted herewith.	
25	Any document/certificate required from the department for delivery of machines should be specified in advance.	
26	The department has every right to reject the tender at any time during the tendering process if any violation of any of the tender conditions is noticed.	
27	Tender evaluation will be done purely on the basis of the documents submitted by the bidder online and no document submitted afterwards will be considered for evaluation. Hence, all documents which the bidder feels necessary for the evaluation of the tender should be submitted online. A copy of all documents submitted online should reach the office of the Purchaser before the technical bid opening time of the tender.	
28	All rules and regulations of the tender shall be in accordance with the Store Purchase Manual of the Government of Kerala.	
29	Payment condition : As per Store Purchase Manual	
0	Company should provide on site training to use the Printer. Service support for 10 years based on MCC.	
31	Warranty for one year from the date of installation.	
32	Manufacturer should have minimum annual turn over of ₹ 10 to 15 crores for Purchase above 1 Crore, ₹ 3 to 10 Crore for purchase below 1 Crore.	
33	Payment schedule as per Store Purchase Manual.	
34	All disputes to be addressed first through Arbitration.	
35	All disputes unresolved in Arbitration to be decided Competent Court in Thiruvananthapuram.	

*Note:—*Each row of the above table should be filled up clearly with Yes/No as applicable, by the bidder, otherwise the tender liable to be rejected.



(3)

[No. 79/2024-25]

No. PTGD/2182/2024-G3.

9th April 2025.

e-Tender in two cover system are invited from competent manufacturers/suppliers or their authorized dealers with adequate stock and spares and repair capabilities for the supply of 1 No. of Creasing Machine as per the specifications of Printing Department. The tender is to be submitted as e-tender through the webportal <https://etenders.kerala.gov.in>. Since this is an e-Tender only those bidders who have enrolled in the above portal with their own Digital Signature Certificate (DSC) can participate in the e-tender. e-Tender document and other details can be obtained from the above e-portal.

The tender has two parts:

1. Technical Bid
2. Financial Bid (BOQ)

Tender No.—e-Tender No. 79/2024-25.

Date of pre-bid meeting—21-4-2025.

Last date of receipt of e-tender—30-4-2025.

Closing date of e-Tender—30-4-2025.

Date of opening of e-tender.

1. Technical Bid—2-5-2025.
2. Financial Bid—Subsequent to that.

Cost of e-Tender (online submission)—₹ 472.

EMD—₹ 1,000.

Security Deposit—5% of total contract amount as per rules to be furnished as Bank Guarantee of a Scheduled Bank.

Period of Supply—Within 45 days of receipt of Supply Order.

The tender has two covers:

- * Technical Cover
- * Financial Cover

A. Technical Cover

The first cover ie., the technical cover shall be uploaded with the following document.

1. Technical details:

Detailed technical specification of the product offered, Compliance Statement in the given proforma along with diagrams of machine intended to supply.

The bidder should prepare the Specification-Compliance statement in the following proforma and upload it duly signed. The Specification-Compliance Statement should contain all the details in the Departmental Technical Specification/General Conditions and the compliance to the same to be properly marked and deviation if any shall be marked in the compliance statement.



SPECIFICATION-COMPLIANCE STATEMENT FOR E-TENDER

<i>Sl. No.</i>	<i>Details of Departmental Technical Specifications and General Condition</i>	<i>Details of the Product Offered</i>	<i>Deviation from Departmental Technical Specification if any</i>
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2. Product catalogue embodying salient features.
3. Work Experience Certificate, O.E.M. Authorisation Letter and other relevant details.
4. Scanned copy of the agreement in the prescribed Format in Kerala Stamp Paper (e-stamp) worth ₹ 200.
5. Declaration in Stamp Paper (e-stamp) worth ₹ 200 that the firm is not black listed, in the prescribed form.

PRE-BID MEETING

A pre-bid meeting will be held at Government Central Press, Thiruvananthapuram on the date and time as mentioned above. Bidders can participate in the pre-bid meeting and clarify their doubts, if any or in the alternative they can clarify their doubts by sending an e-mail to sgp.printing@kerala.gov.in or directorofprinting@gmail.com and by contacting the Superintendent of Government Presses, Thiruvananthapuram in Phone Number : 0471-2331458 or Assistant Executive Engineer, Mob: 9539141683.

B. Financial Cover

The second cover i.e., the financial cover shall contain the filled up BOQ in the standard proforma. Selection shall be based on the lowest responsive bid received (The provisions of Kerala Stores Purchase Manual and amendments made from time to time shall apply for all stages of the tender).

SPECIFICATIONS OF CREASING MACHINE

- | | | |
|--|--|-------------------|
| 1. Machine Size | — | 36"/ above |
| 2. Paper Size | — | Max-A1 |
| | — | Min-A5 |
| 3. Paper Thickness | — | Max-350 GSM/above |
| | — | Min-80 GSM/below |
| 4. Number of creases | — | Min-1 |
| | — | Max-six or above |
| 5. Creasing gap (Minimum) | — | 1/2"/below |
| 6. Motor Capacity | — | 1/2 HP/above |
| 7. Amps Capacity | — | 10 Amp/above |
| 8. Method of operation (Hand Feedings) | —Semi automatic | |
| 9. Production Capacity | — Adjustable with maximum 1000 Sheet/hour or above | |
| 10. Working Labour | —1 operator and 1 helper. | |



GENERAL CONDITIONS

Compliance to the following general conditions should be marked as Yes/No against each, and signed underneath, by the bidder, Documents in proof of the compliance should also be uploaded.

<i>Sl. No.</i>	<i>Description of the condition to be complied</i>	<i>Yes/No</i>
(1)	(2)	(3)
1	Firms and suppliers with valid certificates are exempted from the EMD/Security Deposit as per G.O. (P) No. 3/2013/SPD dtd. 21-6-2013. 1 (a) Whether document in proof of the same is attached herewith.	
2	All the technical specification should be mentioned clearly by the bidder. 2 (a) Whether document in proof of the same is attached herewith.	
3	Machine offered should be standard, branded and proven product and available in the market 3 (a) Whether document in proof of the same is attached herewith.	
4	Only manufacturing firms (OEMs) or their authorized dealers are eligible to participate in the tender. 4 (a) Whether proof that the firm is the OEM/Authorized Dealer of the OEM is attached.	
5	Manufacturing firms should have preferably ISO 9001 quality certificate. 5 (a) Whether ISO 9001 quality certificate is attached herewith.	
6	Service centers in Kerala for prompt after sales service is preferred. Details of Nearest Service Centers with Address and contact Telephone numbers and e-mail address should be submitted. Response time for a service call should be specified. 6 (a) Whether details of Nearest Service Centers with Address and contact telephone numbers and e-mail address submitted 6 (b) Whether response time for a service call is specified.	
7	Brochure containing the details of the equipment and technical specifications should be uploaded. All the technical specifications should be mentioned clearly by the bidder and any deviation should be brought-out clearly.	
8	Warranty conditions should include the following: (1) Warranty period of the machine/equipment should be minimum 1 year and the warranty should include all the spare parts and labour charges complete. (2) Spares and services should be available through out the expected life time of the machine/equipment. Source of spares should be specified. 8 (a) Whether warranty conditions of the bidder (in case different from the above) is enclosed herewith.	



(1)	(2)	(3)
9	Bidder should produce documentary evidence for the following.	
	9 (a) Govt. Supplies made by then for the type of machine/equipment tendered.	
	9 (b) Performance certificate from reputed customers for the type of machine/equipment tendered.	
10	The manufacturer should provide a list of machines (of the type tendered) sold by them in Kerala with customer details.	
11	Demonstration of the machine should be arranged by the manufacture/ authorized dealer, if needed for making a proper technical decision regarding buying.	
12	Supervisors/Operators are decided by the Department should be adequately trained free of cost by the bidder after successful installation of the machine/equipment.	
13	Pre-installation requirement including the required foundations, cabling, electrical if any should be intimated by the tenderer along with the supply order. Necessary layout and Foundation Drawings also should be furnished.	
14	Required Accessories/Spares/Tools for installation should be taken care of by the bidder.	
15	Details of necessary accessories for running of the machine such as stabilizer/online UPS and any other equipment not supplied by the supplier should be provided along with the tender.	
16	Catalogs/Operation Manuals/Spare Parts Manuals along with all technical details of the machine should be produced by the successful bidder at the time of supply of the machine/equipment.	
17	Installation and trial run should be carried out by the supplier at the specified Govt. Press at his own cost and risk. Material for test run will be given by the Department. Delivery has to be completed within 101 days from the date of issuance of supply order and installation, operationalization of machine to materialize (commissioning) as expeditiously as possible there after.	
18	The supplier shall undertake that the firm has never been blacklisted by any Government/Quasi Government firm in India and no case is pending against the firm. This should also be made clear in the tender as preliminary undertaking (as per the affidavit format enclosed to be executed in Kerala Stamp Paper worth ₹ 200).	
19	The delivery period should be specifically mentioned in the tender. Any abnormal delay by the supplier in delivery/commissioning etc. attract compensation and penalty by the supplier or action decided by the purchasing officer.	
20	Details of the machine offered such as Brochures, drawings if any, video CDs demonstrating the operation etc. should be brought at the Pre bid meeting and any deviation from the technical specifications should be clarified and got approved by the purchaser's technical authorities.	



(1)	(2)	(3)
21	During the erection/commissioning or while performing in the guarantee period, if the machine supplied is found defective, improper or not as per the specifications or of inferior quality, of is not otherwise in accordance with the contract, then the Department of Printing shall intimate this fact in writing to the supplier for rectification/replacement of such defective machines at their own cost to the entire satisfaction of the purchase officers. In the event of their failure to do as above department reserves the right to carry out such repair work at the risk and cost of defaulted supplier.	
22	Rate quoted should be valid for a period of minimum 6 months.	
23	Rates quoted should be inclusive of all taxes/charges, loading, unloading, transportation, erection and commissioning charges.	
24	AMC (after warranty period) details should be specified. Specify the year-wise rates for a period of 5 years after warranty period.	
	24 (a) Whether year-wise rates as above is submitted herewith.	
25	Any document/certificate required from the department for delivery of machines should be specified in advance.	
26	The department has every right to reject the tender at any time during the tendering process if any violation of any of the tender conditions is noticed.	
27	Tender evaluation will be done purely on the basis of the documents submitted by the bidder online and no document submitted afterwards will be considered for evaluation. Hence, all documents which the bidder feels necessary for the evaluation of the tender should be submitted online. A copy of all documents submitted online should reach the office of the Purchaser before the technical bid opening time of the tender.	
28	All rules and regulations of the tender shall be in accordance with the Store Purchase Manual of the Government of Kerala.	
29	Payment Condition : As per Store Purchase Manual.	
30	Company should provide on site training to use the Printer. Service support for 10 years based on MCC.	
31	Warranty for one year from the date of installation.	
32	Manufacturer should have minimum annual turn over of ₹ 10 to 15 crores for Purchase above 1 Crore, ₹ 3 to 10 Crore for purchase below 1 Crore.	
33	Payment schedule as per Store Purchase Manual.	
34	All disputes to be addressed first through Arbitration.	
35	All disputes unresolved in Arbitration to be decided Competent Court in Thiruvananthapuram.	

Note:—Each row of the above table should be filled up clearly with Yes/No as applicable, by the bidder, otherwise the tender liable to be rejected.



(4)

[No. 80/2024-25]

No. PTGD/2182/2024-G3.

9th April 2025.

e-Tender in two cover system are invited from competent manufacturers/suppliers or their authorised dealers with adequate stock and spares and repair capabilities for the supply of 1 No. of Perforation and Creasing Machine with Double Unit as per the specifications of this Department. The tender is to be submitted as e-tender through the webportal <https://etenders.kerala.gov.in>. Since this is an e-tender only those bidders who have enrolled in the above portal with their own Digital Signature Certificate (DSC) can participate in the e-tender. e-Tender document and other details can be obtained from the above e-portal.

The tender has two parts:

1. Technical Bid.
2. Financial Bid (BOQ).

Tender No.—e-Tender No. 80/2024-25.

Date of pre-bid meeting—21-4-2025.

Last date of receipt of e-tender—30-4-2025.

Closing date of e-tender—30-4-2025.

Date of opening of e-tender.

1. Technical Bid—2-5-2025.
2. Financial Bid—Subsequent to that.

Cost of e-tender (Online Submission)—₹ 708.

EMD—₹ 3,000.

Security Deposit—5% of total contract amount as per rules to be furnished as Bank Guarantee of a Scheduled Bank.

Period of Supply—Within 45 days of receipt of Supply Order.

The tender has two covers:

- * Technical Cover
- * Financial Cover

A. Technical Cover

The first cover ie., the technical cover shall be uploaded with the following document.

1. Technical details:

Detailed technical specification of the product offered, Compliance Statement in the given proforma along with diagrams of machine intended to supply.



The bidder should prepare the Specification-Compliance Statement in the following proforma and upload it duly signed. The Specification-Compliance Statement should contain all the details in the Departmental Technical Specification/General Conditions and the compliance to the same to be properly marked and deviation if any shall be marked in the compliance statement.

SPECIFICATION—COMPLIANCE STATEMENT FOR e-TENDER

<i>Sl. No.</i>	<i>Details of Departmental Technical Specifications and General Condition</i>	<i>Details of the Product Offered</i>	<i>Deviation from Departmental Technical Specification if any</i>
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2. Product catalogue embodying salient features.
3. Work Experience Certificate, O.E.M. Authorisation Letter and other relevant details.
4. Scanned Copy of the agreement in the prescribed format in Kerala Stamp Paper (e-stamp) worth ₹ 200.
5. Declaration in Stamp Paper (e-stamp) worth ₹ 200 that the firm is not black listed, in the prescribed form.

PRE-BID MEETING

A pre-bid meeting will be held at Government Central Press, Thiruvananthapuram on the date and time as mentioned above. Bidders can participate in the pre-bid meeting and clarify their doubts, if any or in the alternative they can clarify their doubts by sending an e-mail to spp.printing@kerala.gov.in or directorofprinting@gmail.com and by contacting the Superintendent of Government Presses, Thiruvananthapuram in Phone Number : 0471- 2331458 or Assistant Executive Engineer, Mob: 9539141683.

B. Financial Cover

The second cover i.e., the financial cover shall contain the filled up BOQ in the standard proforma. Selection shall be based on the lowest responsive bid received (The provisions of Kerala Stores Purchase Manual and amendments made from time to time shall apply for all stages of the tender).

SPECIFICATION OF PERFORATION AND CREASING MACHINE WITH DOUBLE UNIT

Feeder Type	..	Automatic
Machine Size (inches)	..	30 * 30
Maximum Paper Size (inches)	..	23 * 18
Minimum Paper Size (inches)	..	4 * 4
No. of Cutters	..	20
Gap	..	8 mm
GSM	..	45 to 400
Power	..	0.5 hp
Drive	..	AC Drive



Micro adjustment side lay needed

Must have provisions for

- Micro perforation.
- Creasing.
- Sticker half square cutting.
- Spine creasing by male and female in min 3 mm.
- Automatic feedings.

Minimum 5 year free service warranty or free annual Maintenance needed.

GENERAL CONDITIONS

Compliance to the following general conditions should be marked as Yes/No against each, and signed underneath, by the bidder, documents in proof of the compliance should also be uploaded.

<i>Sl. No.</i>	<i>Description of the Condition to be Complied</i>	<i>Yes/No</i>
(1)	(2)	(3)
1	Firms and suppliers with valid certificates are exempted from the EMD/Security Deposit as per G.O. (P) No. 3/2013/SPD dtd. 21-6-2013.	
	1 (a) Whether document in proof of the same is attached herewith.	
2	All the technical specification should be mentioned clearly by the bidder.	
	2 (a) Whether document in proof of the same is attached herewith.	
3	Machine offered should be standard, branded and proven product and available in the market	
	3 (a) Whether document in proof of the same is attached herewith.	
4	Only manufacturing firms (OEMs) or their authorized dealers are eligible to participate in the tender.	
	4 (a) Whether proof that the firm is the OEM/Authorized Dealer of the OEM is attached.	
5	Manufacturing firms should have preferably ISO 9001 quality certificate.	
	5 (a) Whether ISO 9001 quality certificate is attached herewith.	
6	Service centers in Kerala for prompt after sales service is preferred. Details of Nearest Service Centers with Address and contact Telephone numbers and e-mail address should be submitted. Response time for a service call should be specified.	
	6 (a) Whether details of Nearest Service Centers with Address and contact telephone numbers and e-mail address submitted	
	6 (b) Whether response time for a service call is specified.	



(1)	(2)	(3)
7	Brochure containing the details of the equipment and technical specifications should be uploaded. All the technical specifications should be mentioned clearly by the bidder and any deviation should be brought-out clearly.	
8	Warranty conditions should include the following: (1) Warranty period of the machine/equipment should be minimum 1 year and the warranty should include all the spare parts and labour charges complete. (2) Spares and services should be available through out the expected life time of the machine/equipment. Source of spares should be specified.	
	8 (a) Whether warranty conditions of the bidder (incase different from the above) is enclosed herewith.	
9	Bidder should produce documentary evidence for the following.	
	9 (a) Govt. Supplies made by then for the type of machine/equipment tendered.	
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10	The manufacturer should provide a list of machines (of the type tendered) sold by them in Kerala with customer details.	
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12	Supervisors/Operators are decided by the Department should be adequately trained free of cost by the bidder after successful installation of the machine/ equipment.	
13	Pre-installation requirement including the required foundations, cabling, electrical if any should be intimated by the tenderer along with the supply order. Necessary layout and Foundation Drawings also should be furnished.	
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15	Details of necessary accessories for running of the machine such as stabilizer/online UPS and any other equipment not supplied by the supplier should be provided along with the tender.	
16	Catalogs/Operation Manuals/Spare parts manuals along with all technical details of the machine should be produced by the successful bidder at the time of supply of the machine/equipment.	
17	Installation and trial run should be carried out by the supplier at the specified Govt. Press at his own cost and risk. Material for test run will be given by the Department. Delivery has to be completed within 101 days from the date of issuance of supply order and installation, operationalization of machine to materialize (commissioning) as expeditiously as possible there after.	



(1)	(2)	(3)
18	The supplier shall undertake that the firm has never been blacklisted by any Government/Quasi Government firm in India and no case is pending against the firm. This should also be made clear in the tender as preliminary undertaking (as per the affidavit format enclosed to be executed in Kerala Stamp Paper worth ₹ 200)	
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21	During the erection/commissioning or while performing in the guarantee period, if the machine supplied is found defective, improper or not as per the specifications or of inferior quality, of is not otherwise in accordance with the contract, then the Department of Printing shall intimate this fact in writing to the supplier for rectification/replacement of such defective machines at their own cost to the entire satisfaction of the Purchase Officers. In the event of their failure to do as above department reserves the right to carry out such repair work at the risk and cost of defaulted supplier.	
22	Rate quoted should be valid for a period of minimum 6 months.	
23	Rates quoted should be inclusive of all taxes/charges, loading,unloading transportation, erection and commissioning charges.	
24	AMC (after warranty period) details should be specified. Specify the year-wise rates for a period of 5 years after warranty period.	
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(1)	(2)	(3)
28	All rules and regulations of the tender shall be in accordance with the Store Purchase Manual of the Government of Kerala.	
29	Payment condition : As per Store Purchase Manual.	
30	Company should provide onsite training to use the Printer. Service support for 10 years based on MCC.	
31	Warranty for one year from the date of installation.	
32	Manufacturer should have minimum annual turn over of ₹ 10 to 15 Crores for Purchase above 1 Crore, ₹ 3 to 10 Crore for purchase below 1 Crore.	
33	Payment schedule as per Store Purchase Manual.	
34	All disputes to be addressed first through Arbitration.	
35	All disputes unresolved in Arbitration to be decided Competent Court in Thiruvananthapuram.	

Note:—Each row of the above table should be filled up clearly with Yes/No as applicable, by the bidder, otherwise the tender liable to be rejected.

Directorate of Printing,
Govt. Central Press,
Thiruvananthapuram.

(Sd.)
Director of Printing.

